

<i>Topic</i> Sponsored Award Administration Management	<i>Category:</i> Cost Share	<i>Policy No:</i> 5.80.08	<i>Effective Date:</i> 12/26/2014	<i>Page No:</i> 1 of 1
--------------------------------------------------------------------------	---------------------------------------	-------------------------------------	---------------------------------------------	----------------------------------

Purpose: To provide guidance on the use of voluntary cost sharing for sponsored awards.

Policy:

1. It is the policy of the Boyce Thompson Institute for Plant Research (BTI) that BTI Principal Investigator (PI) should not volunteer funds or resources when the sponsor does not require them and when the project can be completed without them.
2. Voluntary cost share is defined as contributions included in a proposal that are not required by the program, sponsor policy, or statute.
3. Voluntary cost share contributions are to be discouraged as a matter of principle.
4. Voluntary cost share has a negative impact on BTI as a whole:
 - Scarce institutional resources (cash and in-kind) must be earmarked as matching funds for another sponsored award.
 - BTI's Facilities and Administration (IDC) rate may ultimately be reduced.