

TOPIC: Sponsored Award Administration Management	Category: Proposals	Policy No: 5.40.08	Effective Date: 12/26/2015	Page No: 1 of 1
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Purpose: Withdrawal of a pending proposal can be based on a number of circumstances, such as funding for the project has been received from another source or the project leader or key personnel will be leaving the project. This policy establishes the process for withdrawal of pending proposals.

Policy:

1. It is the policy of the Boyce Thompson Institute For Plant Research (BTI) that the principal investigator/ project leader may withdraw a proposal from review at any time before a final funding decision is made.
2. BTI may withdraw a proposal from review at any time that it is in the best interest of the institution, such as when the proposal was originally submitted, official approval was not received or when conflict of interest cannot be resolved.
3. Both the project leader and the Business Office must approve request for withdrawal