



BTI Postdoctoral Scientist Travel Awards:

BTI encourages and supports Postdoctoral training. One type of support is through our Postdoctoral Scientist Travel Award Program. The intent is to assist BTI postdocs with travel expenses toward attending and participating in scientific meetings.

Each lab is able to receive up to two grants per year. Check to be sure the quota has not already been met before applying.

The requirements for the BTI Postdoc Travel Awards are the following:

1. Eligibility: A postdoc must be a BTI employee, under the direct supervision of a BTI P.I.
2. The Postdoc must be a registered participant of an organized scientific meeting, and must be presenting their research either in poster or oral form.
3. A BTI Postdoc may request a travel award of up to \$500, based on justified expenses.
4. Use of travel awards is limited to expenses for transportation, food, lodging, and registration. Expenses must be documented by providing receipts through the normal BTI Travel authorization and accounting system.
5. A BTI Postdoc is eligible for one travel award per calendar year. A request may be submitted at any time but funding for awards is limited and therefore dependent on the availability of funds.
6. The Postdoc must obtain prior approval for participation at the meeting from her/his BTI supervisor.

BTI Postdoctoral Scientist Travel Award Form:

(Submit this form to Eric Richards, ejr77@cornell.edu in the VPR Office)

BTI Postdoctoral Scientist Name: _____ Date: _____

BTI PI / Supervisor Name: _____

___ Has funding for travel been sought from other sources? (Funding may be obtained from multiple sources.) List source(s) and results:

___ Are you presenting BTI research at this meeting? **Yes / No**

Meeting Name: _____ Workshop/Session: _____

Meeting Location: _____ Meeting Date(s): _____

Presentation Type: _____ Title of Presentation: _____

Funding Amount Requested: \$ _____ .00 (\$500 max.)

Budget Justification:

In the space below, please describe in a short paragraph, how you plan to participate in the meeting, and why this meeting will be valuable to your research and/or career development:

Provide a breakdown of expected travel expenses and anticipated funding sources/amounts below:

Budget:

Registration: \$ _____
 Transportation: \$ _____
 Lodging: \$ _____
 Meals: \$ _____
 Other: \$ _____
 Total: \$ _____

Funding Sources:

BTI PI: \$ _____
 Other: \$ _____
 Personal: \$ _____
 BTI award: \$ _____

Applicant (Postdoctoral Scientist) _____
 (Signature)

Approval by BTI Principal Investigator _____
 (Signature)

(Do not write below line - for BTI use only)

Approved
 Not approved

Amount Awarded: _____

VPR approval signature: _____